

Saint Mary's College of California  
PMB 4350, Moraga, CA 94575-4350  
tel. 925.631.4700 fax 925.376.8379  
www.stmarys-ca.edu/soe



KALMANOVITZ  
SCHOOL OF  
EDUCATION

## CONTINUING EDUCATION PROPOSAL

(Please complete a separate proposal for each course/seminar)

Instructor's Name: \_\_\_\_\_  
(Please attach a complete resume to this form)

**The following information may be provided via attachment(s):**

Title of course: \_\_\_\_\_

Course Description: (a brochure or other document with this information is acceptable)

This class will meet for: \_\_\_\_\_ 5 instructional hours (.5 CEU)  
\_\_\_\_\_ 10 instructional hours (1.0 CEU)  
\_\_\_\_\_ Other (please list hours)

Proposed teaching date(s) & time(s):

List competencies/topics to be covered in this course:

List objectives:

Describe teaching strategies to be used:

**Return to: Saint Mary's College, Jeannie Harberson, PMB 4350, Moraga, CA 94575  
or via e-mail to [jhh3@stmarys-ca.edu](mailto:jhh3@stmarys-ca.edu)**

-----  
Date submitted: \_\_\_\_\_

Coordinator approval: \_\_\_\_\_ Date: \_\_\_\_\_