The Red Book Directions:

1. Turn to grade as marked in book.
2. Student must find their name.
3. Student must put a check beside their name in the box.

Example:

Students-Name	1ST	Mr.F	2nd	Mr.F	3rd	Mr.F	4th	Mr.F	5th	Mr. F	6th	Mr.F
	One Free Mark (Warning)		Time-Out		Reflection Sheet during class period.		Apology Note during Recess		Note Home to be signed.		Call Home	
Bert												

4. If student has three or more marks, please find reflection sheet to be filled out, or wait for teacher.
5. Student may not leave "The Penalty Box" until teacher initials the book.

Example:

Students-Name	1ST	Mr.F	2nd	Mr.F	3rd	Mr.F	4th	Mr.F	5th	Mr. F	6th	Mr.F
	One Free Mark (Warning)		Time-Out		Reflection Sheet during class period.		Apology Note during Recess		Note Home to be signed.		Call Home	
Bert												